

Planning and Zoning Commission
Meeting Minutes
November 18, 2019

Attendance: Bill Coley
Kelly Rather
Shane Eoff
Karen Dill
Jim Bailey
Mike Jones
Trae Reed – Mayor

Public Hearing

Karen Dill called the Public Hearing to order at 6:30 pm. No one from the community had any comments or concerns regarding Ariel Hunter receiving a conditional use permit allowing her daycare business to increase from 10 to 16 children. The public hearing was ended at 6:31 pm.

Planning Committee Meeting

Karen Dill called the meeting to order at 6:31 pm.

Minutes from the October meeting were read. The minutes were motioned by Jim Bailey to approve and 2nded by Kelly Rather. The minutes were approved unanimously.

The commission discussed the request by Ariel Hunter to alter her current Conditional Use Permit to increase the number of children her current Daycare Facility can accommodate to 10-16 kids. It was determined that her facility meets all planning and zoning requirements for the upgrade and Karen Dill motioned to approve the conditional use permit, Nick Polk 2nded. It was approved unanimously.

There was discussion concerning the Center Street Overlay District. Kelley Rather stated that the city council approved our recommendation to alter the Overlay District.

Trae Reed to hire a community development officer/director that will manage code enforcement and be liaison between permitting/codes, planning commission and city council. Trae has already posted the job position and hopes to have it filled by January 2020. Kelley brought up that we will need to have another public meeting with contractors and the public once the position is filled. Trae also brought up that what we are trying to implement is what Siloam Springs is currently doing, which is a detailed guide of how to develop and what steps need to be taken. Karen to email out the Development Procedure Manual to the group.

Nick Polk made a motion to adjourn, Kelley Rather 2nded with all approving. Meeting was adjourned at 7:15 pm.