

Planning and Zoning Commission
Meeting Minutes
December 16, 2019

Attendance: Bill Coley
Kelly Rather
Shane Eoff
Karen Dill
Nick Polk
Mike Jones
Jimmy Von Tungeln
Michael Florence
Trae Reed

Planning Committee Meeting

Karen Dill called the meeting to order at 6:30 pm.

Minutes from the November meeting were read. Kelley Rather stated that there was a correction to the November minutes. The minutes were motioned by Nick Polk to approve and 2nded by Mike Jones with correction to be made. The minutes were approved.

The commission reviewed a commercial permit application for the proposed Access Medical Clinic on Center Street. The plans were initially reviewed by Jim Kelly and Jimmy Von Tungeln and it was determined that additional information was needed to obtain a permit. The engineer for Access Medical stated that this meeting was to approve everything except the deficient items on the permit checklist.

The deficient items were then discussed between the commission and Access Medical. Deficient items discussed were the driveway doesn't show dimensions, landscaping not clearly defined, exact location and specification of signage, plans for tying in new sidewalk into existing sidewalk, utilities plan showing actual sewer connection with easement, Health Department plan review letter, state Fire Marshall plan review letter, and site drainage plan.

It was discussed that the sidewalk dimensions could be an issue with Highway Department and the Overlay District requirements, and this will need to be further discussed.

Nick Polk made a motion to approve the plans for the Access Medical Clinic on a Conditional Permit and that action items are to be completed and brought to the commission for approval at a future meeting. Kelley Rather 2nded, and all approved.

Nick Polk made a motion to adjourn, Kelley Rather 2nded with all approving. Meeting adjourned.